

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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APRIL 28, 2022  
COUNCIL ACTION

***I. PROCEDURES***

**A. Call to Order 7:01 PM**

Mayor Moore called the meeting to order.

**B. Pledge of Allegiance and Invocation**

The pledge of allegiance was recited, and Kerry-Lynn Moede provided the invocation.

**C. Roll Call**

**Present: Mayor Moore, Vice-Mayor Don Dent, Councilmember Mike Cowen, Councilmember Craig Fritsinger, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, and Councilmember Lee Payne**

Present from City Staff, City Manager Tim Pettit, Finance Director Barbara Bell, Police Chief Tad Wygal, and City Clerk/HR Director Pamela Galvan.

**D. Approval of Minutes for April 14, 2022.**

**Motion:** *To approve the Minutes for April 14, 2022.*

**Action:** *Approved*

**Moved by** *Councilmember Fritsinger, Seconded by Councilmember Hiemenz*

**Motion passed unanimously.**

**E. Adopt Agenda**

**Motion:** *To approve the agenda as presented.*

**Action:** *Adopted*

**Moved by** *Councilmember Hiemenz, Seconded by Councilmember Payne*

**Motion passed unanimously.**

***II. PRESENTATIONS – Heather Herman of Front Burner Media presented current marketing updates to the council.***

Heather presented the April 2022 Marketing Updates, which included, Marketing, Public Relations, Canyon Coaster assistance, and additional items such as Governor's Conference on Tourism and working on the FY 22/23 plan to incorporate a message of: "Visit, enjoy, and help us preserve our area for generations to come."

**III. PUBLIC PARTICIPATION –**

Rick Gonzales of the "Little Chicken Spot" is asking for direction from the city in which the areas of the city he may place his food truck to continue to provide the community with his service.

Seth Hester expressed his concerns with the amount of trash on the on and off-ramps to the city and where there is building going on.

Mayor addressed the on and off-ramps: long distant drivers, he explained how these areas of trash fall on ADOT, and we have addressed it with them, and they assisted last year, but we continue to work with them.

The Police Chief noted that they check on them daily and do ticket them, but it is difficult to contain; they pass through and may never return, but we're continuing to try and curtail it.

**IV. CONSENT AGENDA ITEMS – None****V. NON-CONSENT AGENDA ITEMS****A. Consideration and second reading of Ord No. 990 regarding fiber optic and internet service in Williams.**

*The City Clerk provided the second reading by number and title only  
Ordinance No. 990*

**B. Consideration and action of Resolution No 1418 to correct previously adopted Resolution No 1417.**

This Resolution 1418 has the updated codes noted in the resolution replacing the old referenced codes in 1417.

*The City Clerk read Resolution No 1418 by number and title only.*

**Motion:** To approve Resolution No. 1418 read by number and title only.

**Action:** Approved

**Moved by** Councilmember Payne, **Seconded by** Vice Mayor Dent.

**Motion passed unanimously**

**C. Consideration and action regarding approval of a #12 Restaurant liquor license for Patrick Follett, agent for Canyon Coasters Williams Adventure Park, located at 700 E. Route 66.**

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Mayor inquired about the posting, and the Clerk noted it was posted the required amount of time, not receiving any comments for or against it.

***Motion:*** To approve a #12 Restaurant liquor license for Patrick Follett for Canyon Coasters with Canyon Coasters Williams Adventure Park, located at 700 E. Route 66

***Action:*** Approved

***Moved by*** Councilmember Payne, ***Seconded by*** Councilmember Hiemenz.

***Motion passed unanimously***

**D. Consideration and action with the City's electric rate increase.**

The City Council voted on April 14, 2022, to increase the City's Electric Rates after researching the rates over several years. There are many components to the city's rates, and the Staff would like to get clarification for moving forward.

- City Manager Tim Pettit explained that the Residential Classis (E-10) and APS Discount Program (E-3) would merge with the Residential Standard (E-12), making one Residential Rate.
- To merge the Summer and Winter rates into one rate.
- The Power Cost Adjuster (PCA) will be reviewed annually. The PCA will be implemented (if applicable) at the start of the following calendar year after the review.
- Customers with payment arrangements made by APS will be honored by the city if the customer is in good standing at the time of the transition.
- Budget billing will be made available in the city's billing software if it is capable. Staff will be following up with its software provider on this process. This will be for residential customers only.
- Electric billing will begin in July 2022 due to internal delays at APS.

*Jeff Woner of KR Saline gave a brief background of when the city took over the system from APS; the city adopted the current APS rates for our customers.*

*Tim noted that the rate would be reviewed annually along with CPI, and that rate will be implemented in the following year, not the fiscal.*

*If anomalies in power costs come up, the city can adjust at that time before the annual.*

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**Motion:** To approve the city's electric rate changes 1 through 6.

**Action:** Approved

**Moved by** Councilmember McNelly, **Seconded by** Councilmember Fritsinger.

**Motion passed unanimously**

**E. Consideration and action Resolution No. 1419 regarding execution and delivery of the SPPA Project Contract No.2021-2 (Power Purchase Agreement. J Worner of KR Saline**

*Jeff Worner's presentation included information relating to items E, F, G, and H; they are all interconnected. Asking you to approve four agreements, two of which are administrative changes that you've already signed, the administrative and scheduling agreement; all that is being done with it is adding two new entities (The Tohono O'odham Utility Authority and the Town of Wickenburg) to SPPA; anytime a new member comes in all members sign to approve it.*

*Next is the second amended and restated power purchase agreement between Mesquite and the SPPA buyers. The city was initially at a 2-megawatt level. Last May, it stepped up to 5 megawatts. Part of the whole RFP process that the SPPA group went through resulted in the solar agreements. They also asked for RFPs on Thermal energy. They received two responses; one is from our existing partner Mesquite, the foundation of the SPPA group. This agreement is what has replaced our APS power.*

*The following two agreements are related to large-scale solar agreements; they have received over 100 responses for separate solar and solar battery agreements. The SPPA board selected the BrightNight entity to build the (Box Canyon project); built down towards Coolidge, AZ.*

*Jon proceeds to go through some of the other pages within his presentation.*

Mayor Moore asked the Clerk to read Resolution No. 1419 by number and title only.

*The City Clerk read Resolution No. 1419 by number and title only.*

**Motion:** To approve Resolution No. 1419 regarding execution and delivery of the SPPA Project Contract No. 2021-2 (Power Purchase Agreement).

**Action:** Approved

**Moved by** Vice Mayor Dent, **Seconded by** Councilmember Hiemenz.

***Motion passed unanimously***

**F. Consideration and action with Resolution No. 1420 regarding execution and delivery of the Box Canyon Resale Agreement.**

Mayor Moore asked the Clerk to read Resolution No. 1420 by number and title only.

*The City Clerk read Resolution No. 1420 by number and title only.*

***Motion:*** To approve Resolution No 1420 as presented.

***Action:*** Approved

***Moved by*** Councilmember Payne, ***Seconded by*** Councilmember McNelly.

***Motion passed unanimously***

**G. Consideration and action with Resolution No. 1421 regarding the execution and delivery of the Fourth Amendment to the Administration and Scheduling Agreement and the Second Amendment to the Amended and Restated Power Purchase Agreement.**

Mayor Moore asked the Clerk to read Resolution No. 1421 by number and title only.

*The City Clerk read Resolution No. 1421 by number and title only.*

***Motion:*** To approve Resolution No 1421 as presented.

***Action:*** Approved

***Moved by*** Vice Mayor Dent, ***Seconded by*** Councilmember Hiemenz.

***Motion passed unanimously***

**H. Consideration and action with Resolution No. 1422 regarding the appointment of Tim Pettit as Williams designated director for SPPA and Julie Walker as the alternate director for the Southwest Public Power Agency, Inc.**

Mayor Moore asked the Clerk to read Resolution No. 1422 by number and title only.

*The City Clerk read Resolution No. 1422 by number and title only.*



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**Motion:** To approve Resolution No 1422 as presented.

**Action:** Approved

**Moved by** Councilmember Payne, **Seconded by** Councilmember Fritsinger.

**Motion passed unanimously**

**I. Consideration and action regarding the continuation or discontinuance of COVID pay.**

There was a discussion about how people will be paid if they are sick with COVID, etc., with their accrued time.

**Motion:** To approve the discontinuation of the COVID pay.

**Action:** Approved

**Moved by** Councilmember McNelly, **Seconded by** Councilmember Payne.

**Motion passed unanimously**

**J. Consideration and action with Airport Helipad and Taxiway A Sections 10, 1 inch AC Overlay and Pavement Markings.**

*We already agreed and approved this project, applied for the grant, got it done, and we need to take action on it. The cost is \$705,000 and our cost is \$10%, \$70,500.00. This action is necessary so that the authorities can move forward.*

**Motion:** To approve the work at H. A. Clark Memorial Field for the Airport Helipad, Taxiway A Sections 10, 1-inch overlay, and pavement markings in the amount the city is responsible for, \$70,500.

**Action:** Approved

**Moved by** Vice Mayor Dent, **Seconded by** Councilmember Fritsinger.

**Motion passed unanimously**

**VI. REPORTS, CURRENT EVENTS, AND INFORMATION ITEMS**

**Mayor and Council**

- Mayor mentioned the Coaster Park.
- Going to try to do some clean-up project soon.
- Funding to fix Hwy 64/Tim Pettit noted that ADOT had given us directly with an application, and NACOG is moving monies over to us. We are looking to do a mill and overlay starting by Sept/Oct this year.
- Councilmember Payne noted the girls' softball championship signs up around town.

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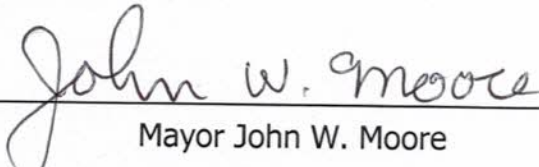
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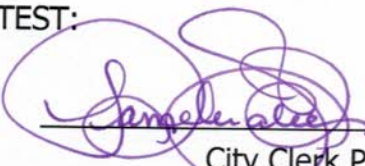
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Staff *None*

**VII. ADJOURN – 8:07 PM**

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk Pamela Galvan

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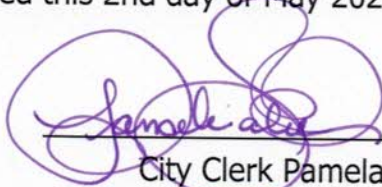
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**CERTIFICATION**

State of Arizona,    )  
                                  )    ss.  
Coconino County,    )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on April 28, 2022. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 2nd day of May 2022.

  
\_\_\_\_\_  
City Clerk Pamela Galvan